



Test-out Option for Current or Former LPGA Class A Teaching/Club Professional Members

The PGA Board of Directors, at the February 2006 meeting, passed the following reciprocity for current/former LPGA Class A Members:

Current/former LPGA Class A Teaching/Club Professional members will be given the opportunity to utilize the reciprocity process of testing out of the Pre-Qualifying Level and Level 1, 2 and 3 curriculums provided they have successfully passed the PGA's Playing Ability Test.

- STEP 1 - Pass PGA of America's 36-hole Playing Ability Test. For the PAT to remain valid, the Level 1 testing date must be within 2 years of passing the PAT.
- STEP 2 - Complete the Pre-Qualifying Level (this test must be passed within six (6) months of purchase) followed by knowledge tests for the 3 levels of the PGM Associate Program. All 3 levels of tests must be successfully passed within 2 years of purchasing the Level 1 study materials. You will have no affiliation with the PGA or any of its Sections until all requirements have been completed and you have been elected to Class A membership.
- STEP 3 - Obtain eligible employment. An individual **must** be primarily employed in an area required by an active classification. The eligible classifications and their definitions can be viewed on PGA's website: www.PGA.org, Path to Membership, then PGM Associate Program. Scroll down to Eligible Employment for the classifications and definitions.
- STEP 4 - Complete a Background Check. To complete the Background Check, log onto www.emplscreen.com/pga.asp and follow the instructions. *(If you have been convicted of a felony, misdemeanor or equivalent, you should submit documentation to the PGA Membership Department to determine your eligibility for PGA Membership prior to proceeding. Per the PGA Code of Ethics, certain transgressions are cause for permanent preclusion to PGA Membership.)*
- STEP 5 - Complete a membership application and submit to the PGA of America for preliminary processing.

This procedure is not available for reciprocation of LPGA Class B or LPGA Apprentice Member requirements. Such individuals will be required to complete the PGM Associate Program in its entirety, including the PAT. For any questions or to discuss this process further, please contact the Membership Services Department at (800) 474-2776.



PGA Member History Sheet

Please check one:

☐ Australian PGA ☐ British PGA ☐ Canadian PGA ☐ German PGA ☐ New Zealand PGA ☐ South African PGA
☐ Current/Former A3 PGA Tour Player ☐ LPGA Teaching Division ☐ Current /Former LPGA Tour Player

Name: _____

Home Address: _____

Home Phone #: (_____) _____ Date of Birth: ____/____/____

Mobile Phone #: (_____) _____ Email Address: _____

Are you a High School Graduate: ☐ Yes ☐ No Year Graduated: ____/____/____

Are you a College Graduate: ☐ Yes ☐ No Year Graduated: ____/____/____

Name and Address of School for highest level of education: Please submit copy of diploma or Official Transcript

International / LPGAMember #: _____ When did you become a "full" Member? ____/____/____

Are you currently a Member? ☐ Yes ☐ No If not, why did you leave the PGA? _____

Are you currently employed? ☐ Yes ☐ No If yes, at what facility? Please provide name, address and phone:

Facility Name: _____

Address: _____

Facility Phone #: (_____) _____ Fax #: (_____) _____

You will receive written notification regarding the additional requirements necessary to fulfill in order to become a Member of the PGA of America. Should you have any questions regarding this matter, please contact Membership Services at (561) 624-8570 or (800) 474-2776.

Submit this application to: Membership Services – Reciprocity
The PGA of America
100 Avenue of the Champions – P O Box 109601
Palm Beach Gardens, FL 33410-9601
Fax (561) 624-8439

Rev 11/2019



Reciprocity Test-Out Option Instructions

Current or former Class A members of Australian, British, Canadian, German, New Zealand and South African PGA's, or

Current or former Class A-3 members of The PGA of America who have accumulated 30 work experience credits, or

Current/former LPGA Class A Tour Players or current/former LPGA Class A Teaching Professionals who have been approved for the test-out option of the PGM Associate Program

To become a PGA of America club professional member, individuals who meet the above criteria can select from two (2) options:

- a) Complete The PGA Professional Golf Management Program in its entirety; or
- b) Select the "test-out" option by passing the Pre-Qualifying and Levels 1, 2 and 3 tests at test centers. Purchasing access to Pre-Qualifying Level and Level 1, 2 and 3 course/study materials is required.

REQUIREMENT	*COST FOR TESTS PER LEVEL
Qualifying Test Introduction to the PGA PGM The PGA Constitution Career Enhancement - Resumes, Cover Letters and Interview Preparation Introduction to the Rules of Golf	\$32.00
Level 1 Knowledge Test Battery - PART 1 L1 ASSOCIATE GOPS FACILITY MANAGEMENT - PART 2 L1 ASSOCIATE GOPS TEACHING & COACHING	\$62.00
Level 1 Knowledge Test Retakes L1 ASSOCIATE GOPS FACILITY MANAGEMENT L1 ASSOCIATE GOPS TEACHING & COACHING	\$40.00 \$32.00
Level 2 Knowledge Test(s) L2 ASSOCIATE GOLF OPERATIONS TEST / RETAKE L2 ASSOCIATE TEACHING & COACHING (T&C) TEST / RETAKE L2 ASSOCIATE EXECUTIVE MANAGEMENT TEST / RETAKE	\$47.00 \$32.00 TBD
Level 3 Knowledge Test L3 ASSOCIATE GOLF OPERATIONS TEST / RETAKE L3 ASSOCIATE TEACHING & COACHING (T&C) TEST / RETAKE L3 ASSOCIATE EXECUTIVE MANAGEMENT TEST / RETAKE	TBD TBD TBD
*Fees are paid directly to the test center and are based on current seat rates.	

MATERIALS

The Pre-Qualifying Level course can be ordered by calling PGA Membership at (800) 474-2776. Materials for Levels 1, 2, and 3 will also need to be purchased by contacting PGA Membership at (800) 474-2776.

GENERAL RULES

- i) If any test is failed, it will be necessary to register for another appointment.
- ii) If any test is failed twice, it will be necessary to complete the PGM Associate Program in its entirety.
- iii) If all 3 levels are not completed within 2 years from the date of purchasing the Level 1 study materials, it will be necessary to complete the PGM Associate Program its entirety.

TESTING OPTIONS

You will schedule and pay for your testing appointment directly with the test center. You will receive an email from PSI (the testing company) to pay for and schedule your tests.



PGA

RECIPROCITY PGA PGM MATERIALS LISTING

Course Materials for PGA PGM Reciprocity		Materials Cost
Qualifying Level	Introduction to the PGA PGM The PGA Constitution History of Golf Career Enhancement - Resumes, Cover Letters and Interview Preparation Introduction to the Rules of Golf	\$200 *** Call PGA Membership (800) 474-2776
*** Must first submit History Sheet and receive written approval to proceed before ordering online access		
PGA PGM 3.0 LEVEL 1 CORE COURSES	Course Listing continued	\$350.00
Golf Car Fleet Management	Customer Relations	
Introduction to Teaching and Golf Club Performance	Rules of Golf	
Business Planning	Career Enhancement	
Tournament Operations	Teaching & Coaching - Learning Teaching and Game - Player Development	
PGA PGM 3.0 LEVEL 2 COURSES	Select one (1) of these 3 Tracks	\$350.00
Golf Operations Track	Teaching & Coaching Track	Executive Management Track
Golf Operations	Golf Club Fitting	Department Operations
Merchandising / Inventory Management	The Tempo of Teaching	Organizational Development
Revenue Management	Feedback & Transfer Practice	Leadership & Human Resources
Turfgrass Management	Swing Improvement Methodologies	Strategic Business Planning
Teaching & Coaching 2	Specialty Shots & Unusual Conditions	Marketing & Promotions
PGA PGM 3.0 LEVEL 3 COURSES	Follow Track selected at Level 2 above	\$350.00
Golf Operations Track	Teaching & Coaching Track	Executive Management Track
Food & Beverage	Golf Club Alteration	Same course names as Level 2
Supervising and Delegating	Mental Performance	New materials
Advanced Teaching	Teaching People with Disabilities and Injuries	Department Operations
	Short Game Specialty Shots and Unusual Conditions	Organizational Development
	Becoming a Better Teacher	Leadership & Human Resources
	On-Course Methodology	Strategic Business Planning
	Technology in Teaching	Marketing & Promotions
	Marketing a Teaching Business	
Testing Fees for PGA PGM Reciprocity		Appointment Fee
Qualifying Level	PGA PGM Qualifying Test	\$32.00
Level 1	PGA PGM Level 1 Golf Operations Battery Test	\$62.00
	- Part 1 L1 Associate GOPS Facility Management	
	- Part 1 L1 Associate GOPS Teaching & Coaching	
	L1 Associate GOPS Facility Management Retake	\$40.00
	L1 Associate GOPS Teaching and Coaching Retake	\$32.00
Level 2	PGA PGM L2 Golf Operations Test / Retake	\$47.00
	PGA PGM L2 Teaching & Coaching Test / Retake	\$32.00
	PGA PGM L2 Executive Management Test / Retake	TBD
Level 3	PGA PGM L3 Golf Operations Test / Retake	TBD
	PGA PGM L3 Teaching & Coaching Test / Retake	TBD
	PGA PGM L3 Executive Management Test / Retake	TBD
Cancellations must be completed at least 48 hours in advance to avoid forfeiting the testing fee.		Testing fees are subject to change and are based on current seat time at PGA approved testing centers.

The candidate will be required to show appropriate identification including a picture ID in order to be admitted on the date of testing. No candidate will be admitted to the testing center after the starting time. Only applicable and authorized test related materials (un-marked USGA Rules of Golf Book for Qualifying Level and Level 1) will be allowed in the testing room. A calculator will be provided by the testing center. Absolutely no items such as newspapers, books, cell phones, cameras, pagers, pens or pencils will be allowed in the testing room.